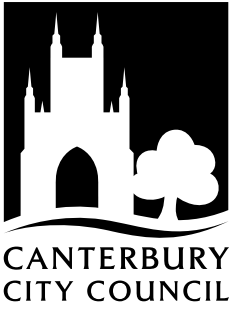


**Council Tax**  
**Exemption application**  
**Property wholly occupied by students**



Council Tax account number

Property address

I have recently been informed that this property may be exempt from Council Tax as it is wholly occupied by full-time students.

**Please complete sections 1 to 5**

1. Please provide the full names of all the students and a student certificate for each one. Certificates are issued by the relevant college or university. Please also forward a copy of the tenancy agreement(s) or if not available tell us if the property is let under single tenancies or a joint tenancy?

.....

2. If a joint tenancy please state the start and end dates .....

3.

Full surnames of occupiers (please use capital letters)	Full first names	Date moved in	Previous address

**please continue overleaf**

Full surnames of occupiers (please use capital letters)	Full first names	Date moved in	Previous address

4. Please supply landlord/owners name and address if different from overleaf

Name.....

Address .....

5. Name of applicant .....

Signed ..... Date.....

We will keep any information you give on the application form on our computer system, and we may check it with other information we have. We may also give it to other council departments such as Housing Benefit. This is allowed under the Data Protection Act 1998.

If you knowingly give us false information to get a reduction, you could face a penalty of up to £200.